

PUBLIC

Kilwinning Rangers Football Club - Health & Safety Policy (Updated January 2026)

KILWINNING RANGERS FOOTBALL CLUB

**BUFFS PARK
PENNYBURN ROAD
KILWINNING**



Health and Safety Policy

(Reviewed and updated January 2026)

1. POLICY STATEMENT

Kilwinning Rangers Football Club is fully committed to ensuring, so far as is reasonably practicable, the health, safety and welfare of all employees, volunteers, players, officials, spectators and others who may be affected by the Club's activities. Health and safety is regarded as a core management responsibility and an integral part of the Club's operations.

2. RESPONSIBILITIES

Overall responsibility for health and safety rests with the Chairman and Club Committee. Day-to-day responsibility is delegated to nominated officers including the Safety Officer and Club Licensing Officer. All employees, volunteers and contractors have a duty to take reasonable care of their own health and safety and that of others.

3. RISK ASSESSMENT AND SAFE SYSTEMS OF WORK

The Club will ensure suitable and sufficient risk assessments are undertaken for all premises, activities and events. Identified control measures will be implemented, monitored and reviewed regularly. Safe systems of work will be communicated clearly to those affected.

4. FIRST AID

Appropriate first aid provision will be maintained at all Club activities. Approved first aiders will be available, and fully stocked first aid kits will be provided and inspected regularly. Professional medical advice will be sought when required.

5. ACCIDENTS AND INCIDENT REPORTING

All accidents, incidents and near misses must be reported and recorded in the Accident Book maintained by the Club. Accident data will be reviewed to identify trends and ensure corrective action is taken where necessary.

6. EMERGENCY AND CONTINGENCY ARRANGEMENTS

The Club maintains a Contingency Plan covering foreseeable emergencies including fire, adverse weather, crowd management and evacuation. Emergency procedures will be communicated to staff, volunteers and stewards and reviewed annually or following any significant incident.

7. FACILITIES, PLAYING SURFACES AND EQUIPMENT

All playing areas, spectator facilities, access routes and equipment will be inspected regularly. Goals, fixtures and safety equipment will be maintained in a safe condition and removed from use if unsafe.

8. SPECTATOR MANAGEMENT AND STEWARDING

The Club will ensure appropriate stewarding levels are in place proportionate to attendance and risk. Entry, exit and segregation arrangements will be managed to prevent overcrowding. Liaison with Police Scotland and emergency services will take place where required.

9. INFORMATION, INSTRUCTION AND TRAINING

The Club will provide relevant health and safety information, instruction and training to all those involved in Club activities. Safety information may be communicated via notice boards, PA announcements and digital platforms.

10. MONITORING AND REVIEW

This policy will be monitored to ensure it remains effective and compliant with legislation including the Health and Safety at Work etc. Act 1974 and associated regulations. Continuous improvement will be sought.

This document is subject to mandatory annual review.

(To be reviewed and published annually).

- Reviewed January 2023 – Jack Conway, Club Licencing Officer
- Reviewed January 2024 – Alan McAlpine, Club Licencing Officer
- Reviewed January 2025 – Alan McAlpine, Club Licencing Officer
- Reviewed and updated January 2026 – Alan McAlpine, Club Licencing Officer